

1. **Priority Business**
 - a. Review/Approval of April 11, 2018 Minutes

2. **Chair's Report**

3. **Vice-Chair's Report**

4. **Academic Staff Committee Reports**
 - a. Awards (Weber)
 - b. Economic Issues (Rivers)
 - c. Elections (Villancencio)
 - d. Government (Flanagan / Kriska)
 - e. Instructional Promotions (Fragola)
 - f. Outreach (Weber)
 - g. Professional Development (Fragola)
 - h. Review (Tumbarello)
 - i. Rewards and Recognition (Tumbarello)
 - j. Titling (Weber)
 - k. Title Appeals (Fragola)

5. **Updates/Announcements/Other Business**
 - a. Transportation & Logistics (LaValley)
 - b. Employment Educational Assistance Program Policy (Tumbarello)
 - c. Sustainability Council (LaValley)
 - d. Open Floor

**2017-2018 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON APRIL 25, 2018, UC-264**

PRESENT: Patricia Fragola, Curt Weber, Terry Tumbarello, Mike Flanagan, Abbie Windsor, Carmen Rivers, Sara Deschner, Huckleberry Rahr, Nadine Kriska, JP Villavicencio, Carl Fox, Annie Weberpal LaValley, Heather Rasmussen (recorder)

1) Urgent/Priority Business

- a) Minutes of April 11, 2018, with the correction of Thanksgiving recess 2018 beginning the night of instead of the afternoon of the Tuesday prior to Thanksgiving, approved on motion from Rahr and a second by Deschner. Abstention by Villavicencio.
- b) 2018-19 Meeting Dates – December 19 will be last meeting of semester but cannot be held in the UC. There will be no Spring Break meeting.
- c) Election Results – Elected non-instructional members are Fragola, Rutenbar, Tumbarello and Cole. Elected instructional members are Rahr and Stamm. Elected UW-Rock County member is Gorman. Overall, voter numbers were very low. Motion by Flanagan to accept election results with a second by Weberpal LaValley. Motion passed unanimously with Rivers abstaining.

2) Chair's Report

- Strategic Enrollment Planning Council – Met two weeks ago to identify Key Performance Indicators. Subgroups were formed with a concerted effort to have Faculty, Academic Staff and University Staff all involved.
- Strategic Planning and Budget Committee – met last week – reviewed revised mission statement to include UW-Rock County, their mission and UW-Rock County's access. Next step is approval by UW-Rock County, and then it goes to The Board of Regents.

3) Vice-Chair's Report

- Ray Cross will be meeting with governance groups on June 3, 2018, to discuss the role of governance. Both Fragola and Weber hope to attend.

4) Academic Staff Committee Reports

- a) **Awards:** Discussion of greater involvement from Academic Staff. Awards ceremony today at 3:00.
- b) **Economic Issues:** None.
- c) **Elections:** As noted in Priority Business.
- d) **Government:** College Democrats are hosting Senator Tammy Baldwin on campus.
- e) **Instructional Academic Staff Promotions:** Questions have been sent to Provost. There is an extra step due to the restructuring, so the process is taking longer than usual.
- f) **Outreach:** None.
- g) **Professional development:** Committee recommendations on grant applications will be sent to Becky in ORSP soon.
- h) **Review:** None.

- i) **Rewards and Recognition:** None.
- j) **Titling Committee:** Amy Sexton is the current liaison for HR. Working to establish a cut-off date for submissions.
- k) **Title Appeals:** None.

5) Updates/Announcements/Other Business

- a) Transportation & Logistics (LaValley): Will be meeting tomorrow. Ride Pass may be at meeting. Bike share is still being pursued, and there is discussion of a bike storage rental for faculty and staff being offered on campus.
- b) Employment Educational Assistance Program Policy (Tumbarello): Has been completed and forward for review.
- c) Sustainability Council (LaValley): Plans are in place for Earth Day. Sustainability survey has gone out to campus. Campus is investigating ways to better manage food waste.
- d) Fox reports that Outside Activities Reports are required to be submitted by May 1, 2018. These are reported to The Board of Regents. Check with Carol Katch if unsure about individual reports having been submitted.

The meeting adjourned at 1:22 pm on a motion from Windsor (Villavicencio, second).

1. **Priority Business**
 - a. Connie Putland – Assistant Director, Human Resources & Diversity
 - b. Introductions

2. **Chair’s Report**

3. **Vice-Chair’s Report**

4. **Committee Assignments**
 - a. Awards
 - b. Economic Issues
 - c. Elections
 - d. Government
 - e. Instructional Promotions
 - f. Outreach
 - g. Professional Development
 - h. Review
 - i. Rewards and Recognition
 - j. Titling
 - k. Title Appeals

5. **Updates/Announcements/Other Business**
 - a. Transportation & Logistics
 - b. Employment Educational Assistance Program Policy
 - c. Sustainability Council
 - d. Open Floor